

RESEARCH REPORT

GRADE 12



TITLE

A descriptive name or heading for your report

Your title should say exactly what you find out. It can be a debatable statement which you investigate.

Or your title could be a question which you hope to answer.

INTRODUCTION

- This section an overview or summary of research.
- In this section you explain the reasons why you chose the topic.
- You explain how you will use the information which you find while you are researching.
- You can use your personal experiences, previous learning and personal beliefs to explain your interest in the topic.

CONTEXT

- This section provides a detailed description of the background to the research made your research aims.
- This section should be one of the longer sections of your research report.
- It should contain:
 - A description of the issue you have chosen to study.
 - Key definitions of any terms you will use again and again throughout your report.
 - A description of past research and the main sources for your research report{ you must describe the secondary sources and information you will be using in your report in this section of the essay}

AIMS

- In this section you will give a summary of your main reason for choosing to research your topic.
- You can talk about what questions you would like to answer in your research and what theories (hypothesis) you would like to test.
- You can also talk about how your research findings could be used.

METHOD

- This section describes the *METHODS* (what you *DO*) to get the information which you will use as evidence.
- This is one of longer sections of the report.
- You must explain and describe which methods you have chosen and *WHY* you have chosen these methods.
- You must include appendices to provide examples of research instrument.

RESULTS

- This section summarizes the information and data which you have gathered from practical research.
- This is usually one of the longer sections of the report.
- You can divide your presentation of your results by grouping them into categories of different kinds of research.
- You must use tables, graphs, charts and bullet points to present your data.

CONCLUSION

- This section describes the judgments which you have made about the outcomes of your research.
- In this section you give the answers to your research questions {based on your results}
- This section should include a discussion of the implications and consequences of the information which you have found.

EVALUATION

- This section evaluates the quality of the research and the strength of the conclusions.
- This section looks at the strengths and weaknesses of:
 - The research design (how you planned to do your research)
 - The implementation (how you did the research)
 - The outcomes (what you found out through your research)

You need to think about if your conclusions are generally applicable to the topic you have studied.

FURTHER RESEARCH

- This section describes suggestions for further research that could come from this project.
- This section should also include REFLECTION about what you have learned from doing your research.
- This section should also describe any changes to your personal perspectives which have come about during your research project.

BIBLIOGRAPHY

- This section should contain list of all references and all sources which you have used in your research.

APPENDICES

- This section should contain any extra material.
(for example questionnaires used in surveys and transcripts of interviews)