



РАНХиГС

РОССИЙСКАЯ АКАДЕМИЯ НАРОДНОГО ХОЗЯЙСТВА
И ГОСУДАРСТВЕННОЙ СЛУЖБЫ
ПРИ ПРЕЗИДЕНТЕ РОССИЙСКОЙ ФЕДЕРАЦИИ

About myself

Student RANEPА

group ГМз-418

Pavlov N.A.

Let me tell you a few words about
myself

My name is Nick

I am 25 years old

I was born on the 1st November, 1994

I live in Kolchugino
Vladimir region



wikimapia.org



I'm a part-time student of Vladimir branch of the
Russian Presidential Academy of National
Economy and Public Administration (RANEPA).



I have got a bachelor's degree in ADMINISTRATION
I graduated from RANEPA in 2018



I study at the faculty of management

I started my studies at the academy in 2018, I will graduate
from the academy in 2021

I'm getting a master's degree in ADMINISTRATION

ГОСУДАРСТВЕННОЕ И
МУНИЦИПАЛЬНОЕ
УПРАВЛЕНИЕ



I work at administration ILINSKOE rural settlement

The organization is not very big, it has 9 employees



I work as main specialist in administration ILINSKOE rural settlement

МУНИЦИПАЛЬНАЯ СЛУЖБА -

это профессиональная
деятельность граждан,
которая осуществляется
на постоянной основе на
должностях
муниципальной службы,
замещаемых путем
заключения трудового
договора (контракта)



I work as main specialist in administration ILINSKOE rural settlement

At work I'm responsible for document management.

I deal with appeals of citizens.

My job responsibilities are making documents, writing letters, provide information, requesting information, issue certificates, telephoning, and a lot of other things.

I work 5 days a week (from Monday to Friday) and have 2 days off.

I have a Saturday, Sunday-day holiday.

My working day starts at 8 AM and ends at five PM





РАНХиГС
РОССИЙСКАЯ АКАДЕМИЯ НАРОДНОГО ХОЗЯЙСТВА
И ГОСУДАРСТВЕННОЙ СЛУЖБЫ
ПРИ ПРЕЗИДЕНТЕ РОССИЙСКОЙ ФЕДЕРАЦИИ

Thank you for your attention