

Let me introduce myself.



Learn the speech patterns by heart.

- 1. Let me introduce myself. I'm John Green.**
- 2. - Mary, this is Dr.Jones.**
 - How do you do, Dr.Jones?**
 - How do you do, Mary. Glad/pleased to meet you!**
- 3. Ted, this is Ann Small, my personal assistant.**
- 4. Let me introduce you to my chief.**

- 1. Please, introduce yourself.**
- 2. Please, introduce your new secretary to your colleagues.**
- 3. Please, introduce your new interpreter to your foreign partners.**
- 4. Please, introduce your colleague to your wife.**



Remember the dialogue.

- **Excuse me, sir. I'd like to speak to Mr. Mitchel.**
- **I'm Mr. Mitchel.**
- **Oh, I'm very glad. Let me introduce myself. I'm Igor Voronin.**
- **How do you do, Mr.Voronin?**
- **How do you do?**
- **Do you have business to me?**
- **Yes, I do. I'd like to have a talk with you about terms of delivery.**
- **You are welcome. Please, sit down.**

Translate the sentences into English.

- Excuse me, sir. I'd like to speak to Mr. Mitchel.
- Я г-н Митчел.
- Oh, I'm very glad. Разрешите представиться. I'm Igor Voronin.
- Здравствуйте, г-н Воронин.
- Здравствуйте.
- У Вас ко мне дело?
- Yes, I do. I'd like to have a talk with you about terms of delivery.
- Добро пожаловать. Пожалуйста, садитесь.

Complete the dialogue.

- Excuse me, sir. I'd like to speak to Mr. Mitchel.
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- Oh, I'm very glad. I'm Igor Voronin.
- How do you do, Mr.Voronin?
-?
-?
- Yes, I do. I'd like to have a talk with you about terms of delivery.
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You are a Russian oil expert in a foreign company. You have a talk to Mr. Richards about the terms of delivery of oil equipment. Dramatize the talk between you and Mr. Richards.

