

A FORMAL LETTER



7 Sunny street
Uzhgorod SG 7 CE
25th of February



Customer Services Department
HTC company
London DF36 9FE

I am writing to report a fault with the new HTC Desire C mobile phone that I bought from electrical store in Uzhgorod on 12 of February.

I cannot switch on it .

I am enclosing the phone together with the bill .Could you please replace the phone?

I look forward to hearing from you.

Yours faithfully.

Misha Molnar

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*By Misha Molnar
form B-a*

