

Event Manager

A photograph of a large crowd at a concert. The foreground is filled with people, many with their arms raised in the air. In the background, a stage is visible with several performers and musical equipment. A large screen behind the stage displays a blue, bokeh-style light pattern. The scene is illuminated with blue and purple stage lights.

Who do they do

People who plan and lead the event. The event manager is an expert at the creative, technical and logistical elements that help event to succeed.



Event manager takes care of:

- Event design
- Audio-visual production
- Scriptwriting
- Logistics
- Budgeting
- Negotiation
- Client service



Categories of events

- **Leisure events (leisure sport, music, recreation)**
 - **Cultural events (ceremonial, religious, art, heritage, and folklore)**
 - **Personal events (weddings, birthdays, anniversaries)**
 - **Organizational events (commercial, political, charitable, sales, product launch)**
- 
- A group of five people, three men and two women, are shown in a celebratory mood. They are all smiling and clapping, surrounded by a shower of colorful confetti (yellow, blue, pink, green) that is falling all around them. The background is a plain, light-colored wall. The overall atmosphere is festive and joyful.

The good sides of the job



Job security and great career development.

...bad sides

With so many responsibilities to keep on top of, you'll need to be more organized than a human octopus.



Qualities that event manager must have

- **Multi-tasker**
- **Ability to use initiative**
- **Reliable/good at hitting deadlines**
- **Good with budgets**
- **Ability to lead and motivate a team**
- **Good communicator**





Event managers should be able to deal with high levels of stress and be able to make quick decisions.

- Claire s CR
- OFFICE DEPOT
- Realtní kancelář STING
- Philip Morris
- Studio Moderna s.r.o. - Dormeo
- Coca-Cola Hellenic
- DEICHMANN-OBUV
- Berner
- Kraft Foods
- p.k.Solvent
- Swiss Life Select ČR

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Nalezeno 64 nabídek

Řadit: [dle relevance](#)

Upřesnit výsledky:

☆ [EVENT MANAGER / COORDINATOR / MAUM](#)

Description **EVENT MANAGER / COORDINATOR / MAUM PRAGUE IMMEDIATELY** An internationally known ... opportunity. We are looking for suitable candidates for position of **EVENT MANAGER / COORDINATOR**. A successful candidate will manage the successful ...

(Hays Czech Republic, s.r.o.) • Praha • 05.04.2013

Profese

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☆ [Event Manager](#)

Pro našeho klienta, renomovanou nadnárodní konzultační a poradenskou společnost, hledáme vhodného kandidáta/tku se zkušenostmi na obdobné pozici: POPIS POZICE: • Organizace tuzemských i...

(MERI sdružení poradců) • Praha • 16.04.2013

Plat



nezáleží

☆ [Event Manager/PR](#)

... significant client, an international pharmaceutical company, we are seeking a suitable candidate for a freshly opened position- **Event Manager**. Role overview: * to manage the successful running of external congresses, meetings and events * PR Main tasks and responsibilities ...

(Nathan Peterson International, s.r.o.) • Praha • 21.03.2013

Úvazek

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☆ [Services and Events Manager - EMEA region](#)

Services and Events **Manager** - EMEA region Our client, well known strong international company ... the top candidates for the position of: Service and Organisational **Manager**. Responsibilities: - Preparing and executing activities of European ...

(REED SPECIALIST RECRUITMENT) • Praha • 04.04.2013

Smluvní vztah

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Vhodné pro

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☆ [BRAND MANAGER](#)



**Thank you for
your attention!**