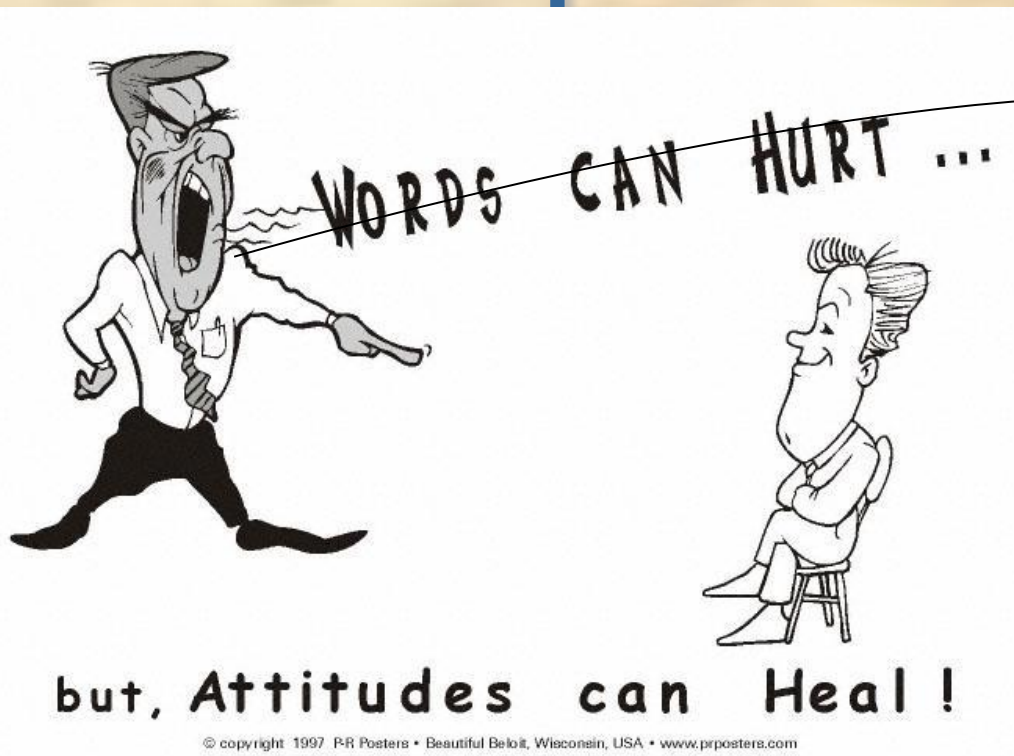


Reported Speech



He said
(that) words
could hurt
but,
attitudes
could heal!

Note

- Tell_ me
- Say to me

Active Voice Tense Forms

	Simple	Continuous	Perfect	Perfect Continuous
Present	V , he/she/it Vs	Am/is/are + Ving	Have / has + V3	Have/has been + Ving
Past	V2, Ved	Was/were + Ving	Had + V3	Had been + Ving
Future	Will V	Will be + Ving	Will have + V3	Will have been + Ving

Reported Speech

	Simple	Continuous	Perfect	Perfect Continuous
Present	V , Vs - he/she/it	am/is/are + Ving	have / has + V3	have/has been + Ving
Past	V2, Ved	was/were + Ving	had + V3	had been + Ving
Future	will +V	will be + Ving	will have + V3	will have been + Ving
Future-in- the-past	would +V	would be + Ving	would have + V3	would have been + Ving

- When reporting verbs (e.g. **said**) in the past

- WE USE ONE TENS BACK RULE.

Speech	Reporting
present tense verb	simple past
present continuous	past continuous
present perfect simple past past perfect	past perfect
simple future (will)	would
future (be going to)	was/were going to

Modal Verbs

REPORTED SPEECH

can

- may (possibility)
- may (permission)
- will
- might
- must
- have to
- should
- ought to
- shall
- shall

could

- might
- Could
- would
- might
- had to
- had to
- should
- ought to
- would (future)
- should (ask for advice)

Adverbs of Time

REPORTED SPEECH

- Yesterday
- next month
- next year
- the previous day, the day before
- the following month, the next month, a month later
- the following year, the next, year, a year later

- last month
- last year
- in two days
weeks)
- the month before, the
previous month, the
preceding month
- the year before, the
previous year, the
preceding year
- two days from then,
two weeks from then

- five days ago
- five weeks ago
- here
- five days before, five days earlier
- five weeks before, five weeks earlier
- there

REPORTING STATEMENT

- I **AM** HOT!
- HE EXPLAINED (THAT) HE **WAS** HOT
- **AM, IS, ARE** → **WAS-WERE**

REPORTING REQUESTS AND ORDERS

- CLOSE THE DOOR, PLEASE!
- HE ASKED ME TO CLOSE THE DOOR.
 - TO
 - (to is used for affirmative)
- PLEASE DON'T SHOUT!
- SHE ASKED ME NOT TO SHOUT!
 - NOT TO
 - (not to is used for negative)

REPORTING QUESTIONS

Where is Tom?

She asked where Tom was.

REPORTING QUESTIONS

- INFORMATION QUESTIONS
- HOW MUCH MONEY DO YOU NEED?
- HE WANTED TO KNOW HOW MUCH MONEY I NEEDED
 - NO QUESTION FOR JUST ONLY AFFIRMATIVE FORM AND ONE TENSE BACK RULE)

YES, NO QUESTIONS

- IF OR WHETHER
- ARE YOU TIRED?
- HE ASKED IF(WHETHER) I WAS TIRED?
- NO QUESTION FOR JUST ONLY
AFIRMATIVE FORM AND ONE TENSE
BACK RULE)

Active Voice Tense Forms

	Simple	Continuous	Perfect	Perfect Continuous
Present	<p>V , he/she/it Vs</p> <p>Usually, sometimes, seldom, never, every day, from time to time, often, at times</p>	<p>Am/is/are + Ving</p> <p>At the moment, now, today, at present still</p>	<p>Have / has + V3</p> <p>just, already, never, yet, ever, for, since, so far, this week / month, year lately, recently</p>	<p>Have/has been + Ving</p> <p>for, since How long...?</p>
Past	<p>V2, Ved</p> <p>yesterday, a minute (day, week ...) ago, last year (month, week ...), the day before yesterday</p>	<p>Was/were + Ving</p> <p>At 3 o'clock yesterday When my father came while</p>	<p>Had + V3</p> <p>By 3 o'clock yesterday When he came</p>	<p>Had been + Ving</p> <p>By for</p>
Future	<p>Will V</p> <p>perhaps, probably, possibly, I think, I am sure, I wonder</p>	<p>Will be + Ving</p> <p>At noon, at 5 o'clock, at midnight, at that moment</p>	<p>Will have + V3</p> <p>By ... o'clock tomorrow When he comes</p>	<p>Will have been + Ving</p> <p>By for</p>