

TASKS FOR THE
DEVELOPMENT OF
LISTENING SKILLS AND
METHODS FOR THEIR
IMPLEMENTATION



What Is Listening?

- Listening is not just about being quiet while someone else is speaking.
- * "Listening is the process of receiving, constructing meaning from, and responding to spoken and/or nonverbal messages
- Listening is an active process.

Listening Skills Definition

Receiving

Receiving
means
hearing or
receiving
sounds.

Focusing

Focusing
means
paying
attention to
the sounds.

Deciphering

Deciphering
means
decoding
the words
received
and focused
upon.

Accepting

Accepting
means
interpreting
the
message as
intended by
the
speaker.

Storing

Storing
means
putting the
accepted
message in
mind for
future use.

Listening Comprehension Skills



RECOGNIZING
LITERAL MEANING



UNDERSTANDING
VOCABULARY



MAKING
INFERENCES



IDENTIFYING
MAIN IDEA



DETERMINING
PURPOSE



ANALYZING
REASONING



DRAWING
CONCLUSIONS



FINDING
EVIDENCE



**Active
Listening
Skills**

Ask open-ended questions

Request clarification

Be attentive

Summarize

Paraphrase

Reflect feelings

Be attuned to feelings

Ask probing questions