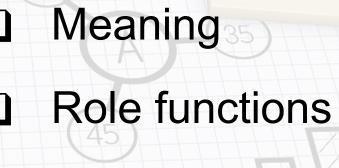
Moderator

Klyass Maria Zhestereva Elena Lysenko Anastasia



Strategy

Marketing

5%

What to do

Techniques

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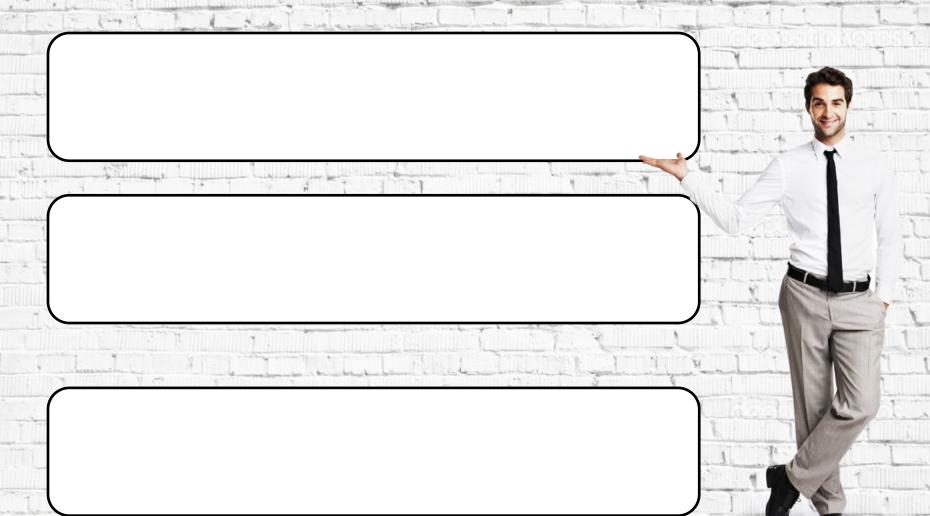
Role limits

To moderate

Narrow goal: to broaden the partner's vision of problem by using different tools More general goal: help to find the best way out for the problem

Meaning

moderator



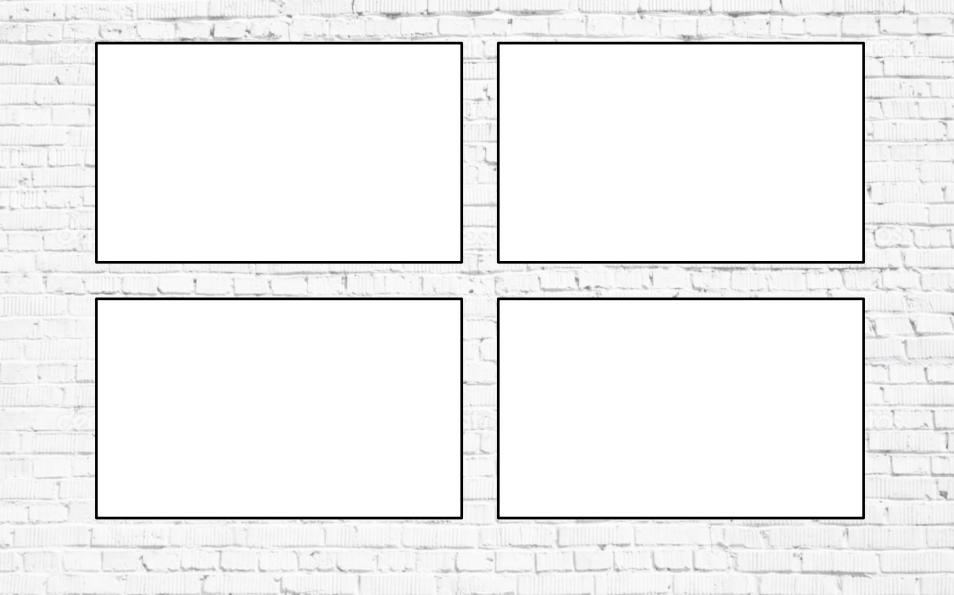
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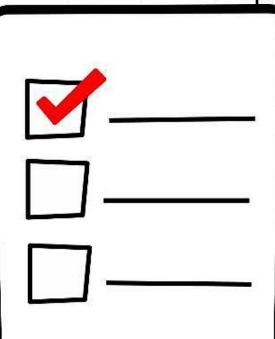
Functional Role

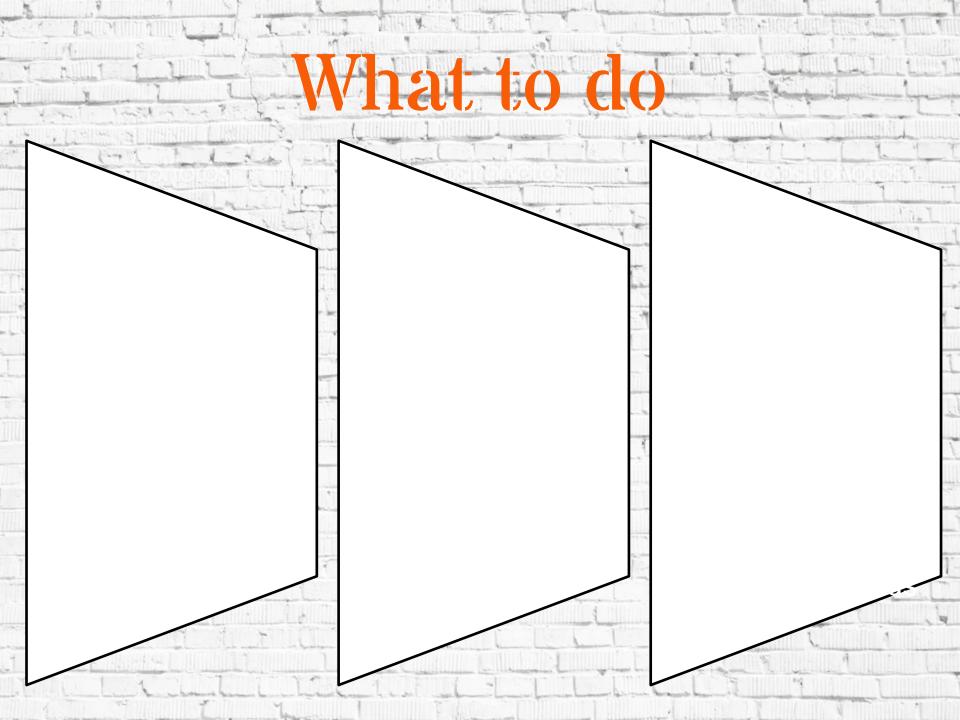


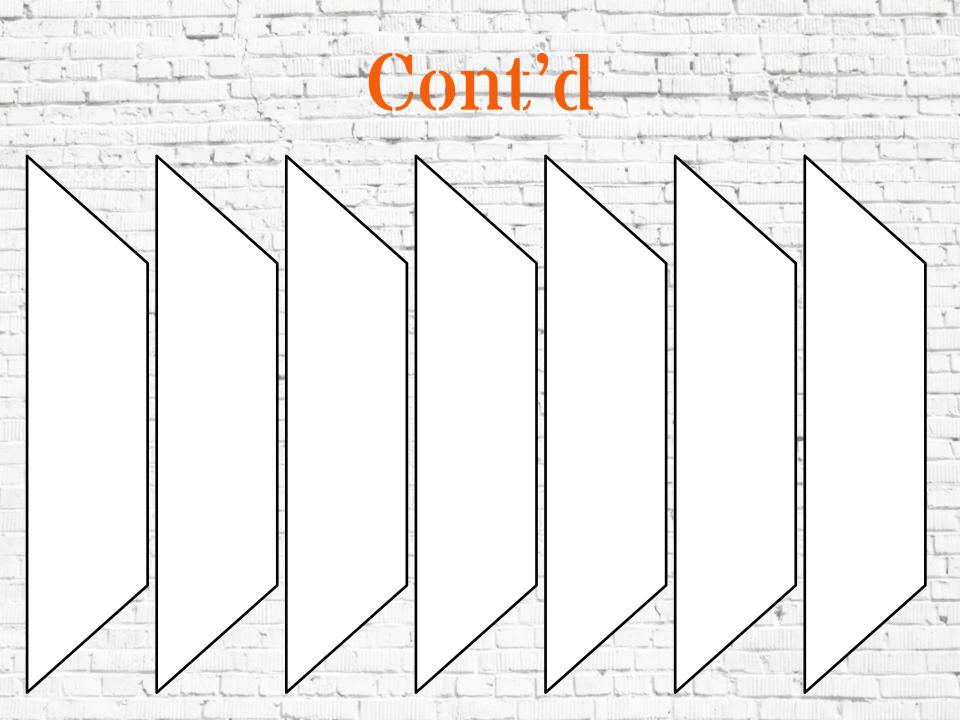
Functions

What to do

- Use questioning procedures and
 - problematization techniques
- Use visualization
- To be a good listener
- To be a good communicator









Routine work in group

Preparation	1. Taking the group size and target into account
	2. Getting the material ready
	3. Preparing the posters in advance
Beginning	4. Greeting
	5. Name badges
	6. Presentation / introduction round
	7. Establishing Agenda / Time span
	8. Keeping the minutes (record)
Discussion	9. Leading the discussion
Decision	10. Making of decisions
	11. Lightning
Conclusion	12. Final feedback

Problem processing

Beginning of the deeper problem- processing of the illustration	1. Explain the procedure and the rules of the illustration
	2. Equire card contents
	3. Arranging of cards
	4. Introducing small groups
Definition and analysis of the problem	5. Affinity diagram for problem analysis
	6. Chronological analysis of problem
Setting the target	7. Creating a target diagram
Search for solution	8. Brainstorming
Decision making	9. PMI method
Planning and checking measures	10. Plan of activities

Role limits

- Lack of clarity on the matters
- Moderators need to take out the time and be motivated to find answers to the questions while preparing for the moderation sessions

