Instructions
How to Use the Spelling Lists

Group 1
cat
sat
net
web
pot
cot
then
was

Title Area – This can be used to type the group name or the week. For example, you can type the lists for the term out in advance and label them week 1, week 2 etc.

Spelling Words– Type the spelling words here.

Shaded Areas– The lists that are shaded include two spots for additional words. For example, kids can look at one of their writing samples and pick two words that they'd like to work on.
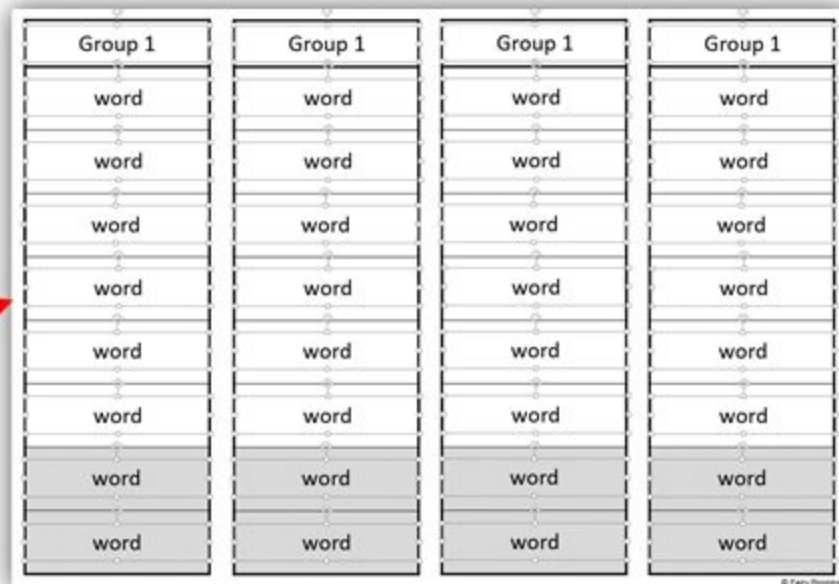
Green – Week 1
cat
mat
sat
get
met
bun
sun
run

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Instructions
How to Change the Font

1. Choose the spelling list you'd like to use.

2. Go to that slide. Then hold your finger on the control key and then press A too. This will highlight all of the text boxes on the page.

3. While the boxes are highlighted, go to the "HOME" tab and change the font. If needed, reposition the text boxes by clicking the arrow keys.

4. Once you've picked your font, click anywhere on the page to unhighlight the text boxes.
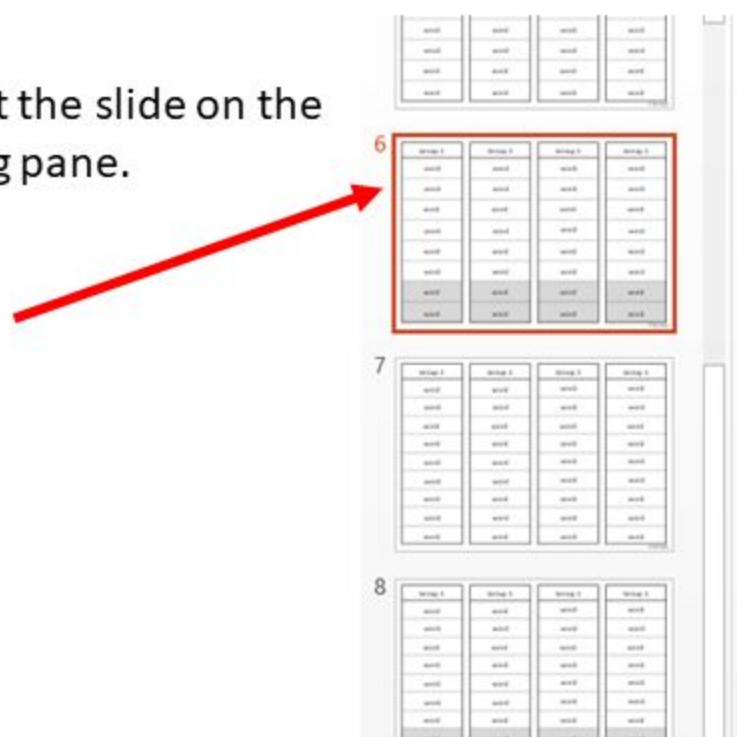
5. Type your word lists.

Instructions
How to Duplicate the Slide

Once you've selected the font you want and typed your lists, you can keep retyping over that words on that page or... you can save that list and create a new one by duplicating the slide.

1. Right the slide on the viewing pane.

2. Click duplicate slide. This will create a copy of the slide you just made. You can do this as many times as you want.
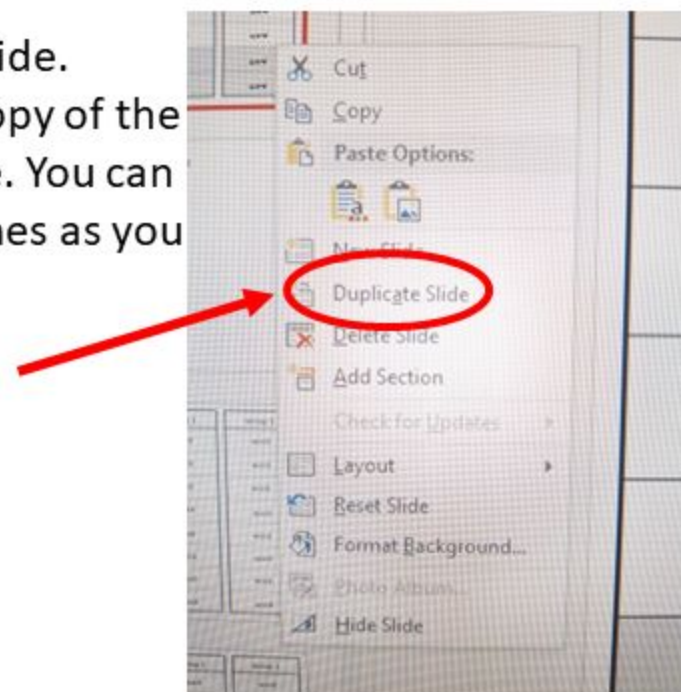
Saving Tip – Save the file under a different name so you can keep the changes you've made. For example, group one words.

Printing Tip – Print "scale to fit paper". Then cut between each list to separate them.

Group 1	Group 1	Group 1	Group 1
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word

Group 1	Group 1	Group 1	Group 1
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word

Group 1	Group 1	Group 1	Group 1
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word

Group 1	Group 1	Group 1	Group 1
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word

Group 1	Group 1	Group 1	Group 1
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word

Instructions
How to Create Your Own List Styles

On the next page, there are some blank tables which you can modify. Below are some examples on how to do this.
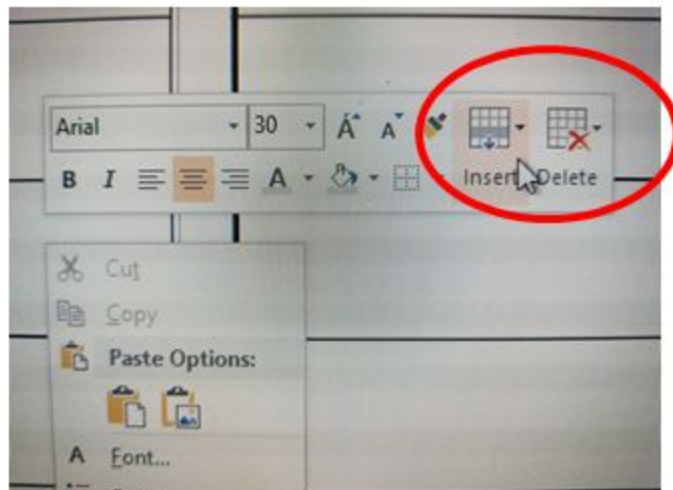
Insert or Delete a Row
- Right click the mouse
- Click insert or delete
- Select your preference
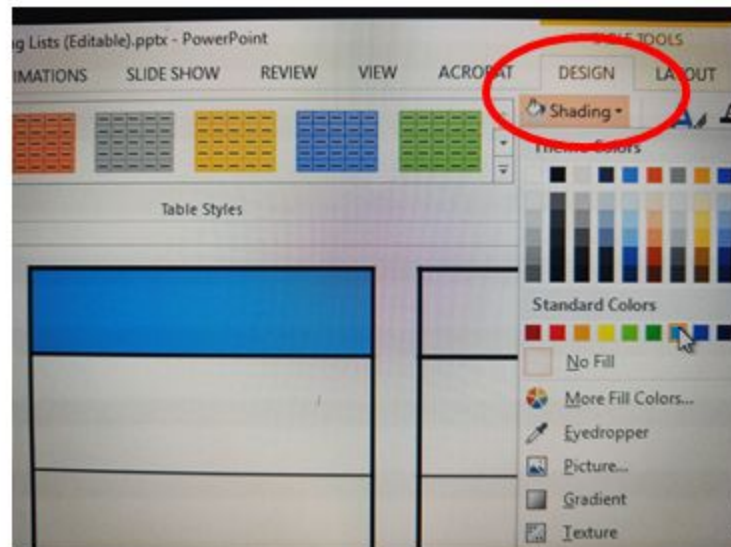
To Shade an Area
- Right click the mouse
- Click on the "DESIGN" tab. Select "Shading" and the color you'd like.

After you've done these things you can type the text directly into the table.
- To change the font, press control and A to highlight the text. Then click on the "HOME" tab and "Font" section.

title	title	title	title
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	title	title	title

title	title	title	title
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	title	title	title

title	title	title	title
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	word	word	word
word	title	title	title