

WHAT ARE WE GOING TO KNOW AFTER OUR MASTER CLASS?!

- WHY DO WE NEED TO STUDY ENGLISH?
- How can we improve our computer skills?
- WHY IS IT IMPORTANT TO UPGRADE YOUR LANGUAGE AND COMPUTER SKILLS?
- How to become a qualified, needed and well-paid specialist?

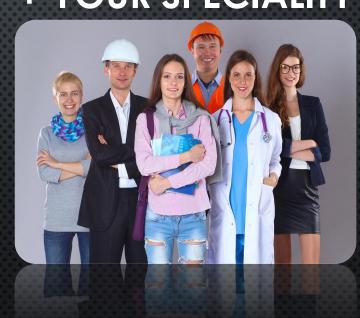


2 ESSENTIAL PARTS OF BEING A GOOD SPECIALIST IN ANY SPHERE

COMPUTER SKILLS + LANGUAGE SKILLS + YOUR SPECIALITY







= GOOD, NEEDED, QUALIFIED, WELL-PAID

EFFECTIVE SPECIALIST

LET'S COMBINE AND UPGRADE OUR COMPUTER AND ENGLISH SKILLS!

What do you know about computers? What is it "a computer"? What does it do?

A COMPUTER IS AN ELECTRONIC MACHINE WHICH CAN ACCEPT DATA IN A CERTAIN FORM, PROCESS THE DATA, AND GIVE THE RESULTS OF THE PROCESSING IN A SPECIFIED FORMAT AS INFORMATION. FIRST, DATA IS FED INTO THE COMPUTER'S MEMORY.

Then, when the program is run, the computer performs a set of instructions and processes the data. Finally, we can see the results (the output) on the screen or in printed form.

ACOMPUTER IS AN ELECTRONIC DEVICE THAT IS DESIGNED TO WORK WITH INFORMATION.



COMPUTER SYSTEM

• HARDWARE

• SOFTWARE

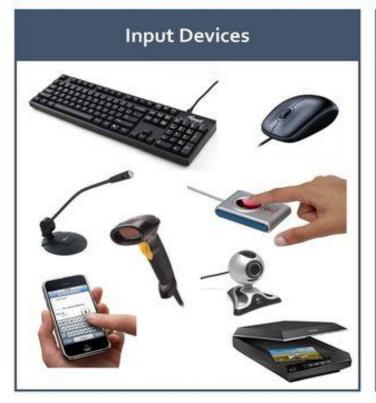




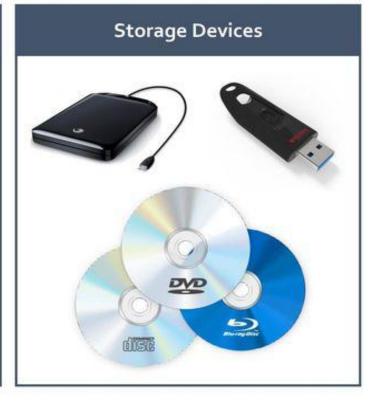
HARDWARE

Examples

Below are examples of each type of device







SOFTWARE

Types of Software

Software

1.System Software

Used to control and manage computer devices and operations

Operating System Utility Program

2. Application Software

All program that perform specific tasks for users

Examples of application software

Microsoft Word, Microsoft Excel, Outlook Express and Internet Explorer





COMPUTER VOCABULARY:

- HARDWARE
- SOFTWARE
- COMPUTER SYSTEM
- NFORMATION SYSTEM
- Data
- MONITOR DISPLAY SCREEN
- CPU CENTRAL PROCESSING UNIT
- KEYBOARD
- Mouse
- PRINTER
- SCANNER

- HEADPHONES
- SPEAKERS
- USB PEN, USB STICK, USB DRIVE
- COMPUTER VIRUS
- MODEM
- WEB-CAM
- THE INTERNET
- PASSWORD
- User name
- To click





- 1. An output device which helps us to print information onto the paper is a
- SCANNER
- Monitor
- Mouse
- PRINTER
- 2. An input device which helps us to upload information from the paper onto your computer
- SCANNER
- Monitor
- Mouse
- PRINTER

- 3. An output device which helps us to perform information onto the screen is a.....
- SCANNER
- Monitor
- Mouse
- PRINTER
- 4. A POINTING DEVICE WHICH HELPS US TO PUT THE CURSOR WHERE WE NEED IS A
- SCANNER
- Monitor
- Mouse
- PRINTER

- 5. ALL THE PROGRAMS ON YOUR COMPUTER ARE CALLED THE
- BRAINS
- HARDWARE
- SOFTWARE
- APPLICATIONS
- 6. ALL THE ELECTRONIC DEVICES INCLUDED INTO YOUR COMPUTER SYSTEM ARE CALLED THE...
- BRAINS
- HARDWARE
- SOFTWARE
- APPLICATIONS

- 7. A DANGEROUS PROGRAM WHICH CAN HURT OR BREAK YOUR COMPUTER IS A.....
- NSTAGRAM
- VIRUS
- INTERNET
- SPAM
- 8. A WORLDWIDE SYSTEM OF INTERCONNECTED COMPUTERS IS CALLED ...
- WEB-SITE
- THE INTERNET
- FIREFOX
- Chat room

- 9. A DEVICE THAT HELPS YOU TO TYPE INFORMATION IS A
- Type machine
- KEYBOARD
- MOUSE
- USB PEN
- 10. What should you know to answer correctly all the previous questions?
- COMPUTER SYSTEMS
- ENGLISH
- THE ANSWERS
- BOTH

CONCLUSION...

Improving all your skills in Computers and English will lead you to a great success and will help you to become a GREAT **SPECIALIST** in your future profession!



How Can We Improve Our Language Skills?

- ·Listening to English (cassettes, radio, T.V. Listening to the teacher speaking English Listening to each other
- ·Practise at class ·Practise with colleagues Talk with native speakers when possible ·Learn some language
- Read newspapers, magazines, text book, questions, etc. Learn new vocabulary and always consult a dictionary for pronunciation
- · 'Practice makes perfect' ·Learn new strategies and techniques ·Revise grammar,

vocabulary &punctuation

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