



**RELOAD YOUR  
ENGLISH FOR  
UPGRADING  
COMPUTER SKILLS**

**ПЕРЕЗАГРУЗИ СВОЙ  
АНГЛИЙСКИЙ И  
УЛУЧШИ СВОИ  
КОМПЬЮТЕРНЫЕ  
НАВЫКИ !!!**

**ON-LINE MASTER CLASS. TEACHER: YULIYA S.MITS**

# WHAT ARE WE GOING TO KNOW AFTER OUR MASTER CLASS?!

- **WHY DO WE NEED TO STUDY ENGLISH?**
- **HOW CAN WE IMPROVE OUR COMPUTER SKILLS?**
- **WHY IS IT IMPORTANT TO UPGRADE YOUR LANGUAGE AND COMPUTER SKILLS?**
- **HOW TO BECOME A QUALIFIED, NEEDED AND WELL-PAID SPECIALIST?**



# 2 ESSENTIAL PARTS OF BEING A GOOD SPECIALIST IN ANY SPHERE

**COMPUTER SKILLS + LANGUAGE SKILLS + YOUR SPECIALITY = GOOD,  
NEEDED,  
QUALIFIED,  
WELL-PAID  
,  
EFFECTIVE  
SPECIALIST**



# LET'S COMBINE AND UPGRADE OUR COMPUTER AND ENGLISH SKILLS!

WHAT DO YOU KNOW ABOUT COMPUTERS? WHAT IS IT "A COMPUTER"? WHAT DOES IT DO?

**A COMPUTER** IS AN ELECTRONIC MACHINE WHICH CAN ACCEPT DATA IN A CERTAIN FORM, PROCESS THE DATA, AND GIVE THE RESULTS OF THE PROCESSING IN A SPECIFIED FORMAT AS INFORMATION. FIRST, DATA IS FED INTO THE COMPUTER'S MEMORY. THEN, WHEN THE PROGRAM IS RUN, THE COMPUTER PERFORMS A SET OF INSTRUCTIONS AND PROCESSES THE DATA. FINALLY, WE CAN SEE THE RESULTS (THE OUTPUT) ON THE SCREEN OR IN PRINTED FORM .

**A COMPUTER** IS AN ELECTRONIC DEVICE THAT IS DESIGNED TO WORK WITH INFORMATION.



# COMPUTER SYSTEM

• **HARDWARE**



• **SOFTWARE**



# HARDWARE

## Examples

Below are examples of each type of device

### Input Devices



### Output Devices



### Storage Devices



# SOFTWARE

## Types of Software

### Software

#### 1. System Software

Used to control and manage computer devices and operations

Operating System

Utility Program

#### 2. Application Software

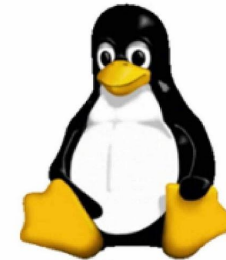
All program that perform specific tasks for users

Examples of application software

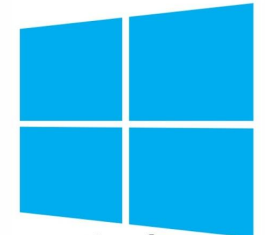
Microsoft Word, Microsoft Excel, Outlook Express and Internet Explorer



Mac OS



Linux



Windows



iOS



Android



Windows Mobile



# COMPUTER VOCABULARY:

- **HARDWARE**
- **SOFTWARE**
- **COMPUTER SYSTEM**
- **INFORMATION SYSTEM**
- **DATA**
- **MONITOR — DISPLAY — SCREEN**
- **CPU — CENTRAL PROCESSING UNIT**
- **KEYBOARD**
- **MOUSE**
- **PRINTER**
- **SCANNER**
- **HEADPHONES**
- **SPEAKERS**
- **USB PEN, USB STICK, USB DRIVE**
- **COMPUTER VIRUS**
- **MODEM**
- **WEB-CAM**
- **THE INTERNET**
- **PASSWORD**
- **USER NAME**
- **TO TURN ON/TURN OFF, SWITCH ON/SWITCH OFF**
- **TO CLICK**





# COMPUTER QUIZ. LET'S PLAY!

- **1. AN OUTPUT DEVICE WHICH HELPS US TO PRINT INFORMATION ONTO THE PAPER IS A .....**
- **SCANNER**
- **MONITOR**
- **MOUSE**
- **PRINTER**
- **2. AN INPUT DEVICE WHICH HELPS US TO UPLOAD INFORMATION FROM THE PAPER ONTO YOUR COMPUTER .....**
- **SCANNER**
- **MONITOR**
- **MOUSE**
- **PRINTER**

# COMPUTER QUIZ. LET'S PLAY!

- **3. AN OUTPUT DEVICE WHICH HELPS US TO PERFORM INFORMATION ONTO THE SCREEN IS A.....**
- SCANNER
- MONITOR
- MOUSE
- PRINTER
  
- **4. A POINTING DEVICE WHICH HELPS US TO PUT THE CURSOR WHERE WE NEED IS A .....**
- SCANNER
- MONITOR
- MOUSE
- PRINTER

# COMPUTER QUIZ. LET'S PLAY!

- **5. ALL THE PROGRAMS ON YOUR COMPUTER ARE CALLED THE .....**
  - BRAINS
  - HARDWARE
  - SOFTWARE
  - APPLICATIONS
  
- **6. ALL THE ELECTRONIC DEVICES INCLUDED INTO YOUR COMPUTER SYSTEM ARE CALLED THE...**
  - BRAINS
  - HARDWARE
  - SOFTWARE
  - APPLICATIONS

# COMPUTER QUIZ. LET'S PLAY!

• 7. A DANGEROUS PROGRAM WHICH CAN HURT OR BREAK YOUR COMPUTER IS A.....

• INSTAGRAM

• VIRUS

• INTERNET

• SPAM

• 8. A WORLDWIDE SYSTEM OF INTERCONNECTED COMPUTERS IS CALLED ...

• WEB-SITE

• THE INTERNET

• FIREFOX

• CHAT ROOM

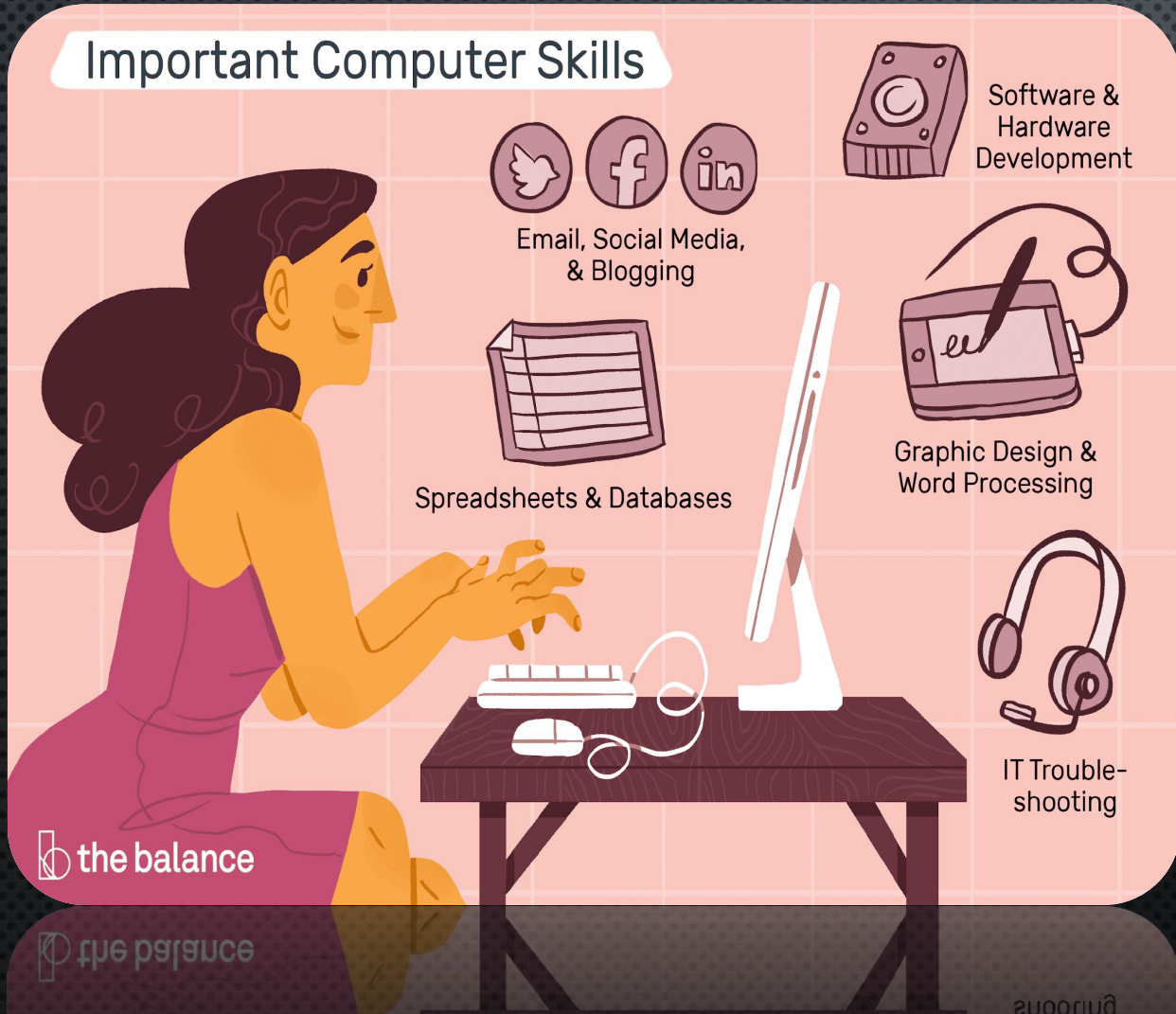
# COMPUTER QUIZ. LET'S PLAY!

- **9.** A DEVICE THAT HELPS YOU TO TYPE INFORMATION IS A .....
- TYPE MACHINE
- KEYBOARD
- MOUSE
- USB PEN
  
- **10.** WHAT SHOULD YOU KNOW TO ANSWER CORRECTLY ALL THE PREVIOUS QUESTIONS?
- COMPUTER SYSTEMS
- ENGLISH
- THE ANSWERS
- BOTH

# CONCLUSION...

Improving all your skills in Computers and English will lead you to a great success and will help you to become a **GREAT SPECIALIST** in your future profession!

## Important Computer Skills



## How Can We Improve Our Language Skills?





**THANK YOU**

FOR YOUR KIND ATTENTION