



get distracted



multitasking



use time wisely



get things done



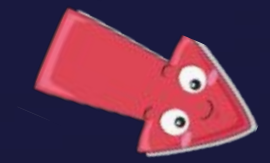
prioritise tasks



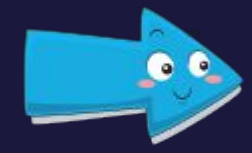
leave things until the last minute



do things ahead of time



put off



waste time

meet a deadline